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No 445

Moscow

**On Approval of the Regulations
for the Procedure for Organising
The Online Olympiad "FEMIDA"
for Schoolchildren –
Citizens of Foreign Countries**

In order to attract and identify the most gifted and talented applicants who are citizens of foreign countries and their subsequent enrolment for the University study course 40.03.01 Jurisprudence within the quota established by the Government of the Russian Federation, I hereby o r d e r:

1. To approve and put into effect from 1 September 2023 the Regulations for the Procedure for Organising the Online Olympiad "FEMIDA" for Schoolchildren – Citizens of Foreign Countries (Appendix).

2. To declare null and void from 1 September 2023 the Order No. 522 dated 8 September 2022 "On Approval of the Regulations for the Procedure for Organising the Online Olympiad "FEMIDA" for Schoolchildren – Citizens of Foreign Countries".

3. Control over the execution of the order shall be entrusted to the Vice-Rector for Academic, Educational Work and Youth Policy S.I. Pukhnarevich.

Rector



V.V. Kulakov

The project is submitted by:

Deputy Head of the Training
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S.L. Parfenova

Executor:

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E.K. Zabiako

Endorsed by:

Vice-Rector for Academic,
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S.I. Pukhnarevich

Head of the Training
and Methodological Department



E.A. Shkabura

REGULATIONS
for the Procedure for Organising
the Online Olympiad “Femida”
for Schoolchildren – Citizens of Foreign Countries

I. General Provisions

1.1. These Regulations are developed on the basis of the Federal Law of 29 December 2012 No. 273-FZ “On Education in the Russian Federation”, Resolution of the Government of the Russian Federation of 18 December 2020 No. 2150 “On establishing a quota for the education of foreign citizens and stateless persons in the Russian Federation” and determines the procedure for organising and holding the Online Olympiad “FEMIDA” for schoolchildren – citizens of foreign countries (hereinafter referred to as the Olympiad), including the organisational and methodological support of the Olympiad; the procedure for submitting and considering appeals against the results of the examination of Olympiad papers; the procedure for determining the winners and prize-winners of the Olympiad, special rights and advantages for the winners and prize-winners of the Olympiad.

1.2. The Olympiad is held with the aim of assisting talented young people from foreign countries in professional orientation and choice of educational paths, to provide additional advantages to citizens of foreign countries when applying for places within the quota for education of foreign citizens and stateless persons in the Russian Federation established by the Government of the Russian Federation.

1.3. The organiser of the Olympiad is Federal State Budgetary Educational Institution of Higher Education “Russian State University of Justice” (hereinafter referred to as the University).

1.4. The major profile of the Olympiad is “Law”.

1.5. The Olympiad is held online with the use of distance learning technologies.

1.6. The working languages of the Olympiad are Russian and English.

1.7. The title of the Olympiad in English is “The Online Olympiad FEMIDA for Schoolchildren – Citizens of Foreign Countries”.

1.8. Information support of the Olympiad participants is realised by publishing information on a special web-page of the University’s official website at the following address: <https://rgup.ru/pages/femida> (hereinafter referred to as the Olympiad website).

1.9. Email address of the Olympiad: contact.olymp@rsuj.ru.

1.10. Financial support of the Olympiad shall be provided at the expense of the organiser. No fee is charged for participation in the Olympiad.

II. Participants of the Olympiad

2.1. The Olympiad shall be held on a voluntary basis for persons who are citizens of foreign countries and have education recognised in the Russian Federation (hereinafter referred to as the Olympiad participants).

2.2. School-leaving students receiving general secondary education or persons having general secondary education are allowed to participate in the Olympiad.

III. Organisational and methodological support of the Olympiad

3.1. For the organisational and methodological support of the Olympiad, the Organising Committee, Methodological Board, Jury, and Appeal Commission shall be created, the structure of which to be approved by the order of the Rector of the University.

3.2. The Organising Committee of the Olympiad:

- directly administers the preparation and holding of the Olympiad;
- provides free access to information on the conditions and requirements of the Olympiad via the Internet through the Olympiad website;
- organises and conducts registration of the Olympiad participants;
- approves the list of winners and prize-winners of the Olympiad;
- performs other functions and powers necessary for the organisation of the Olympiad.

3.3. The Methodological Board of the Olympiad:

- develops and approves the Olympiad tasks;
- develops and approves the evaluation criteria for the Olympiad tasks;
- performs other functions in accordance with these Regulations.

3.4. The Olympiad Jury:

- checks and evaluates the Olympiad participants' answers;
- submits proposals on candidates for the winners and prize-winners of the Olympiad;
- performs other functions in accordance with these Regulations.

3.5. The Appeal Commission of the Olympiad:

- considers applications of the Olympiad participants;
- carries out expert examination of the evaluated answers of the Olympiad participants;
- takes a decision on the appeal result.

IV. The Procedure for Organising of the Olympiad

4.1. Registration of the Olympiad participants:

4.1.1. The deadlines for registration of the Olympiad participants are determined by the Organising Committee and posted on the Olympiad website.

4.1.2. Registration is carried out using distance learning technologies on the Olympiad website in the section "Participant Registration".

4.1.3. The participant of the Olympiad has the right to register only once.

4.1.4. The participant of the Olympiad fills in the application by following the necessary steps according to the instructions. The instructions are available on the Olympiad website.

4.1.5. When filling in the application form, the Olympiad participant is responsible for the accuracy of the data. If the application is filled in incorrectly, the Organising Committee has the right to refuse participation in the Olympiad.

4.1.6. By entering personal data into the application form the participant of the Olympiad confirms accepting these Regulations.

4.1.7. By filling in the application form the Olympiad participant voluntarily agrees to collect, store, use, distribute (transfer), publish personal data, including the Internet, in accordance with the legislation of the Russian Federation on personal data.

4.1.8. The Olympiad participants who have registered on the Olympiad website get access to their personal account.

4.1.9. The Olympiad participant has no right to pass the login and password which will be used to access the personal account to third parties and is obliged to keep them until the end of the Olympiad.

4.1.10. Registration is considered successful if the Olympiad participant is included in the corresponding list of those admitted to the first stage of the Olympiad, which is posted on the Olympiad website in the section "Stage I".

4.2. Stage I – completing test tasks:

4.2.1. Information about the date and time of the test is posted on the Olympiad website and/or in the personal accounts of the Olympiad participants.

4.2.2. The persons who have successfully completed the registration procedure on the Olympiad website are allowed to participate in the first stage of the Olympiad.

4.2.3. The registered Olympiad participant can take part in the first stage only once at the specified time from any technical device with access to the Internet.

4.2.4. The Olympiad participant gets access to the test tasks in his/her personal account within the specified period of time.

4.2.5. The tasks are performed by the Olympiad participant independently.

4.2.6. In case of violation by the Olympiad participant of clause 4.2.5. of these Regulations, the result of the first stage is evaluated with "0" points.

4.2.7. The Olympiad participant can complete the test tasks before the end of the allotted time. After the end of the allotted time for test tasks, the system

automatically terminates the Olympiad participant's access to the tasks. Only the answers given by the participant within the allotted time will be evaluated.

4.2.8. In case of technical failure, if the time allowed to complete the tasks has not yet expired, the Olympiad participant may log in to the Olympiad system again and complete the tasks.

4.2.9. In case of a technical failure which resulted in the impossibility to perform the Olympiad tasks and occurred through no fault of the participant, the participant has the right to contact the Central Organising Committee by e-mail help.olymp@rsuj.ru within three hours after the end of the Olympiad competition with a detailed description of the incident and a screenshot of the error that occurred. If it is determined that it is impossible to complete the Olympiad tasks due to a technical failure and if it is possible, the Organising Committee shall assist the Olympiad participant to complete the Olympiad task one more time.

4.2.10. The test tasks completed by the Olympiad participants are checked automatically by a computer software program. The results are not subject to appeal.

4.2.11. Information about the results of the first stage of the Olympiad is posted on the Olympiad website.

4.3. Stage II – completing a creative assignment:

4.3.1. Information about the deadline for submission of the creative Olympiad assignment shall be posted on the Olympiad website and (or) in the personal accounts of the Olympiad participants upon completion of their test tasks.

4.3.2. Only those who have passed the test tasks are allowed to participate in the second stage of the Olympiad.

4.3.3. The creative assignment is completed online with the use of distance learning technologies.

4.3.4. The Olympiad participant must complete the creative assignment independently and put a personal signature on each page of his/her work.

4.3.5. The electronic form of the completed creative assignment shall be placed by the participant in his/her personal account at any convenient time, but not later than the end date of the second stage of the Olympiad.

4.3.6. In case a participant violates clause 4.3.4. and/or clause 4.3.5. of these Regulations, the result of the second stage is evaluated with "0" points.

4.3.7. The creative assignments shall be checked by the Olympiad Jury, guided by the evaluation criteria for each assignment, developed by the Methodological Board of the Olympiad.

4.3.8. To ensure the confidentiality of personal data, the papers of the Olympiad participants shall be encrypted by the members of the Organising Committee of the Olympiad before checking.

4.3.9. The results of the first and second stages of the Olympiad are recorded in the minutes of the Olympiad Jury meeting and posted on the Olympiad website.

4.3.10. After getting familiarised with the results (clause 4.3.9.), the Olympiad participant has the right to request in his/her personal account to view his/her evaluated creative assignment.

4.3.11. Viewing of the evaluated creative assignment will be carried out in the personal account of each Olympiad participant. The date of viewing the evaluated creative assignments is determined by the Organising Committee of the Olympiad and is posted on the Olympiad website and/or in the personal account of the Olympiad participant.

V. Procedure for submitting and considering appeals against the results of the Olympiad assignments evaluation

5.1. In case of disagreement with the results of the creative assignment evaluation, the Olympiad participant has the right to appeal within one day after the day of familiarisation with them.

5.2. Information about the acceptance of appeals and the date of the meeting of the Appeals Commission shall be posted on the Olympiad website and/or in the personal account of the Olympiad participant.

5.3. The appeal shall be conducted online.

5.4. Appeal is an application submitted by the Olympiad participant to the Chairman of the Organising Committee of the Olympiad. In the application the participant shall present a reasoned justification of disagreement with the points awarded. When arguing the unreasonableness of the awarded points, the participant shall appeal only to the content of his/her work.

5.5. The appeal with the personal signature of the Olympiad participant shall be submitted through the personal account in the established form as an electronic image in Adobe Reader format with the extension .pdf.

5.6. In case the participant violates clause 5.4. and/or clause 5.5. of these Regulations, the application shall be rejected without consideration.

5.7. After the application is received by the Organising Committee of the Olympiad, the participant receives a notification in his/her personal account.

5.8. The Organising Committee of the Olympiad considers and makes a decision on registration of the application or rejection of the application registration. The Olympiad participant receives a notification about the decision of the application review in his/her personal account.

5.9. Appeals regarding the content, structure of the tasks and evaluation criteria of the completed works, sanctions taken against the Olympiad participants who violated the rules of participation in the Olympiad shall not be considered.

5.10. The decision of the Olympiad Appeals Commission shall be made on the results of the evaluation of the work by a simple majority of votes if there are at least 3 persons. In case of equality of votes, the Chairman of the Olympiad Appeals

Commission has the casting vote. The decision of the Olympiad Appeals Commission is final and is not subject to revision.

5.11. Based on the voting results, the Olympiad Appeals Commission has the right to:

- reject the appeal of the Olympiad participant and confirm the awarded number of points;
- refuse to satisfy the appeal of the participant and reduce the number of points;
- satisfy the appeal of the participant and increase the number of points.

5.12. The decision of the Olympiad Appeals Commission on the results of the appeals review shall be drawn up in a protocol.

5.13. The minutes of the meeting of the Olympiad Appeals Commission shall be submitted to the Organising Committee of the Olympiad.

5.14. The decision of the Olympiad Appeals Commission shall be made known to the Olympiad participants by posting them in the personal accounts of the Olympiad participants no later than the day following the day of the meeting of the Olympiad Appeals Commission.

VI. Procedure for determining the winners and prize-winners of the Olympiad

6.1. After the appeals are considered, the results of the Olympiad are approved according to the sum of scores of the first and second stages and posted on the Olympiad website in the form of a rating table.

6.2. Winners and prize-winners of the Olympiad are the participants of the Olympiad who have scored the highest number of points. In case of equality of points, preference shall be given to the Olympiad participant who has the best result for the creative assignment.

6.3. The number of winners and prize-winners of the Olympiad shall not exceed 25 per cent of the total actual number of participants of the Olympiad.

6.4. Winners and prize-winners of the Olympiad are awarded with diplomas, other categories are awarded with a certificate of participation.

6.5. An electronic copy of the certificate of the Olympiad participant, as well as the diploma of the winner or prize-winner of the Olympiad, shall be received by the Olympiad participant by e-mail within the terms established by the Organising Committee of the Olympiad. The samples of the diploma and certificate shall be approved by the Organising Committee of the Olympiad.

6.6. Information about the results of the Olympiad shall be posted on the official Olympiad website.

VII. Special rights and advantages for winners and prize-winners of the Olympiad

7.1. The status of the Olympiad participant shall be taken into account when the University selects students within the quota established by the Government of the Russian Federation.

7.2. The University sends letters to Rossotrudnichestvo and Russian Houses for the categories of Olympiad participants specified in clause 7.1. with recommendations on enrolment.

VIII. Amendments and supplements to the Regulations

8.1. All amendments and supplements to these Regulations shall be developed by the Organising Committee of the Olympiad and approved by the Rector of the University.